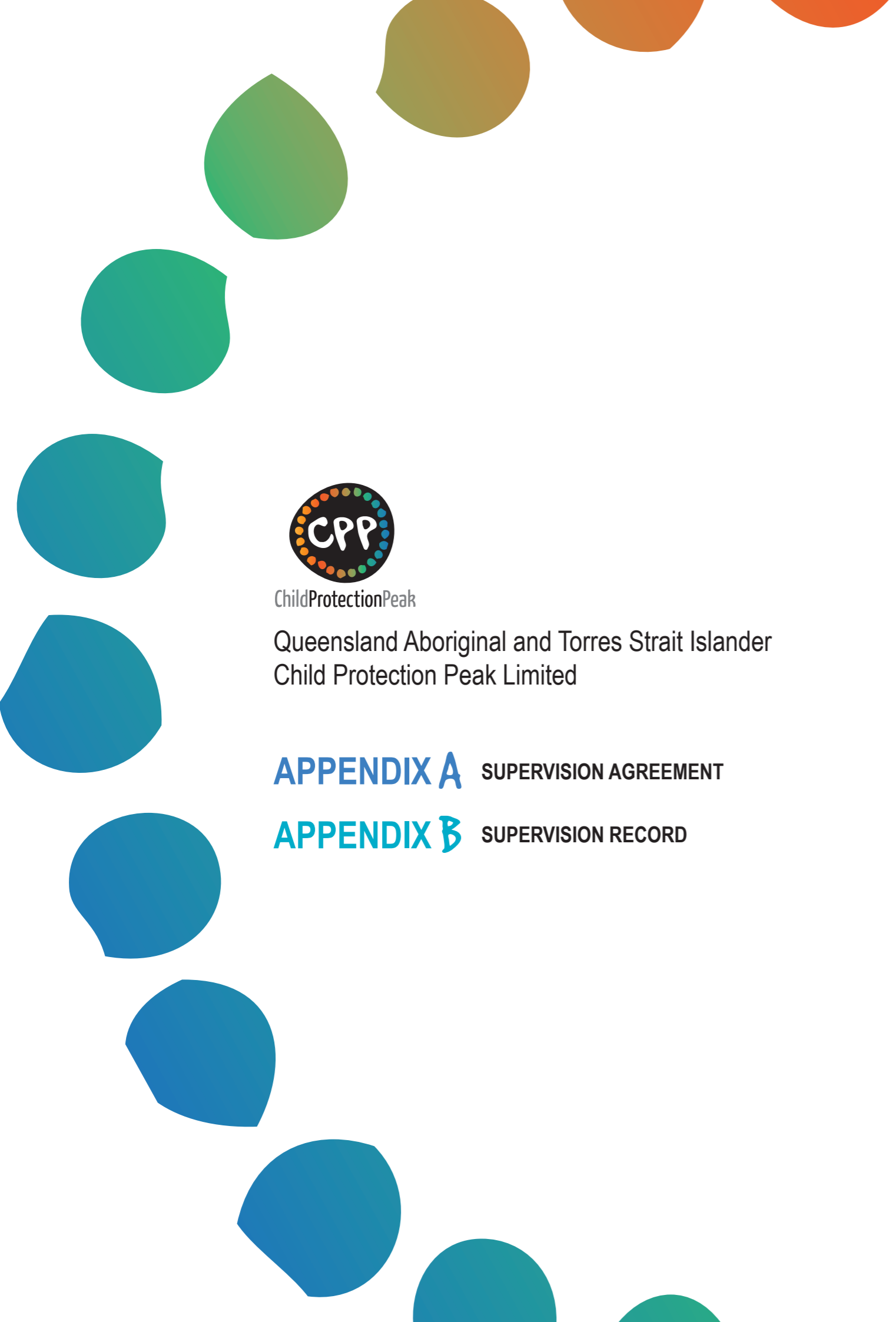




ChildProtectionPeak

Queensland Aboriginal and Torres Strait Islander  
Child Protection Peak Limited

## Supervision Framework



ChildProtectionPeak

Queensland Aboriginal and Torres Strait Islander  
Child Protection Peak Limited

**APPENDIX A** SUPERVISION AGREEMENT

**APPENDIX B** SUPERVISION RECORD



ChildProtectionPeak

# APPENDIX A

Client Ref:

## Supervision Agreement

SUPERVISION AGREEMENT: SETTING THE SCENE FOR THE SUPERVISION STORY

THIS SUPERVISION AGREEMENT IS BETWEEN

WORKER ..... and SUPERVISOR..... FOR THE PERIOD ..... TO .....

GOALS FOR THIS SUPERVISION STORY Think about your learning and support needs in relation to the three storylines:

	NO.	GOALS	STRATEGY	PERSON RESPONSIBLE	TIMEFRAME
CHILD AND FAMILY STORY					
WORKER STORY					
ORGANISATIONAL STORY					



### SUPERVISION ARRANGEMENTS

We will meet for x hours every y weeks – specific details will be determined at the end of each supervision session.

Other supervision arrangements (group supervision, peer supervision)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### CONFLICT OF INTEREST

**Are there any potential conflicts of interest relating to supervision** Yes/No

If yes, please note the potential conflict of interest and how it will be managed. The Supervisor is responsible for making

\_\_\_\_\_

(Specify position of an appropriate senior member of the organisation) aware of the situation and checking that the proposed strategy for managing the conflict is appropriate).

### CONFIDENTIALITY

We agree that discussion during supervision remains confidential, with the following exceptions:

- What needs to be reported within our organisation (please add here the requirements your organisation has around reporting on the process, issues and outcomes of supervision, for example that supervision has occurred etc. This should not require detailed disclosure of discussion).
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

- Where either one of us becomes concerned about duty of care issues. This would usually involve a situation where one or both of us believe information must be disclosed to others because harm is indicated to ourselves, clients, colleagues, management or any other person. We agree to discuss these concerns together prior to disclosure to others, unless this would increase the risk of harm.
- Where we are both in agreement that information from our discussion can be released to others.

### REVIEW OF SUPERVISION:

#### RENEWING THE SUPERVISION STORY

Our supervision agreement will be reviewed and redeveloped every \_\_\_\_\_ or as requested by either worker or supervisor. The review should encompass the achievement of goals and any outstanding actions, and the arrangements for supervision.

Worker: \_\_\_\_\_ Date \_\_\_\_\_

Signed: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Date \_\_\_\_\_

Signed: \_\_\_\_\_ Date \_\_\_\_\_

# Supervision record

## SUPERVISION RECORD: WHERE IS THE SUPERVISION STORY UP TO TODAY?



# APPENDIX B

### TODAY'S MEETING WAS ATTENDED BY

WORKER	_____
SUPERVISOR	_____
DATE	_____

### WHAT DID WE DISCUSS TODAY?

Note the key matters for each of the three storylines:

### CHILD AND FAMILY STORY

TOPICS/ISSUES

DECISIONS TAKEN?

### WORKER STORY

TOPICS/ISSUES

DECISIONS TAKEN?

### ORGANISATIONAL STORY

TOPICS/ISSUES

DECISIONS TAKEN?



ACTION FROM TODAY'S DISCUSSION		
ACTION	PERSON RESPONSIBLE	TIMEFRAME

Worker: .....  
Signed: ..... Date .....

Supervisor: .....  
Signed: ..... Date .....

QATSI CPP Supervision Framework





ChildProtectionPeak

## QATSI CPP Vision

All Aboriginal and Torres Strait Islander children and young people are physically, emotionally and spiritually strong; live in safe, caring and nurturing environments within their own families and communities; and are afforded the same life opportunities available to other children and young people to achieve their full potential.

[www.qatsicpp.com.au](http://www.qatsicpp.com.au)